



**EXECUTIVE COMMITTEE MEETING MINUTES  
TECSCU Winter Conference  
Hyatt Regency Chicago  
Chicago, Illinois  
February 5, 2009**

**1.0 Call to Order**

**President (2008-2009)** Susan Meyers, Dean, College of Education, San Jose State University called the meeting to order.

Also present were:

**President Elect (2008-2009)** Cathy Barlow, Dean, Watson School of Education, University of North Carolina at Wilmington

**Past President (2008-2009) & AACTE Board Representative (2007-2010)** Angela Maynard Sewall, Dean, College of Education, University of Arkansas at Little Rock

**AACTE Board Representative (2006-2009)** Sam Evans, Dean, College of Education and Behavioral Sciences, Western Kentucky University

**Region I Representative (2008-2011)** Carol Sharp, Dean, College of Education, Rowan University

**Region II Representative (2008-2011)** Larry G. Daniel, Dean, College of Education & Human Services, University of North Florida

**Region III Representative (2007-2010)** Brad Balch, Dean, College of Education, Indiana State University

**Region V Representative (2007-2010)** Jeanne Gerlach, Dean, College of Education, The University of Texas-Arlington

**Region VI Representative (2007-2009)** Paul Beare, Dean, Kremen School of Education & Human Development, California State University, Fresno

**Executive Secretary & Treasurer (Ex-Officio)** Bennett Berhow

**TECSCU Representative to AACTE Governmental Relations Committee and Region IV Representative (2009-2012)** Michael Miller, Dean, College of Education, Minnesota State University, Mankato

**AACTE Board Representative (2009-2012)** Mary Gendernalik-Cooper, Dean, School of Education, Sonoma State University

## **2.0 Approval of the Agenda**

Miller/Sewall moved approval of the agenda as amended (Approval of Seattle Minutes changed to Approval of San Antonio Minutes). Motion approved.

## **3.0 Approval of San Antonio Minutes**

The minutes of the Executive Committee meeting October 12, 2009 at the Marriott Plaza San Antonio, San Antonio, Texas were reviewed and there were no corrections or additions.

## **4.0 President's Report**

President Meyers presented and discussed the following topics:

- The conference evaluations indicated that participants appreciated timely information on the conference program, find small group discussions productive, and provided suggestions for conference topics.
- The role of regional representatives is primarily recruitment of new members and communication. Communication is usually by letter and email. Email addresses can be provided by the Executive Secretary.
- The purpose of the newsletter and a paper verses electronic version were examined. It was decided the newsletter will be distributed electronically. The Executive Committee will share responsibility for writing the content and each time the newsletter will include comments by regional representatives, AACTE representatives, the AACTE Governmental Relations representative, the president, the president elect, or the past president. It was decided that the spring newsletter would be distributed electronically by the regional representatives and would include a letter from the past president, president and president elect. The newsletter will be sent to the regional representatives and they will be able to add comments before submitting the newsletter to the region's membership.

## **5.0 AACTE Board Representatives' Report**

The TECSCU representatives to the AACTE Board discussed the recent meeting including:

- AACTE's significant budget deficit that is a consequence on dues non-payment;
- AACTE's focus on advocacy, leadership and service;

- The Day on the Hill;
- A defense of federal funding;
- NCATE/TEAC;
- Partnerships; and
- An economic impact analysis of quality teachers.

## **6.0 Election Report**

Angela Sewall, Past President (2008-2009) and Chair of the Nominating Committee reported the results of the TECSCU election:

**President Elect (2009-2010)** Larry G. Daniel, Dean, College of Education & Human Services, University of North Florida

**Region IV Representative (2009-2012)** Michael Miller, Dean, College of Education, Minnesota State University, Mankato

**Region VI Representative (2009-2012)** Patricia Manzanares-Gonzales, Dean, School of Education, Western New Mexico University

The result of the recent AACTE election was also reported:

**AACTE Board Representative (2009-2012)** Mary Gendernalik-Cooper, Dean, School of Education, Sonoma State University

## **7.0 AACTE Governmental Relations Representative's Report**

The TECSCU representative to the AACTE Governmental Relations Committee reported the following:

- The committee discussed the AACTE Day on the Hill and how to be prepared to do the work.
- AACTE webinars will continue.
- A summary of the previous meeting was provided.
- AACTE support for federal legislation was discussed.

## **8.0 Executive Secretary & Treasurer's Report**

The following activities were conducted on behalf of TECSCU since the October meeting in San Antonio.

### **1. Federal 1099 Forms**

Federal 1099 forms were completed and provided for the Executive Secretary & Treasurer, Assistant, and web master before the February 2, 2009 deadline. The forms were also submitted to the Internal Revenue Service.

## 2. Newsletter

The fall 2008 newsletter was published and eight copies were sent to each TECSCU institutional representative. A different commercial printer was used for printing the fall 2008 newsletter.

## 3. Elections

The 2009 election was conducted with 68 TECSCU institutional representatives voting. The number voting is consistent with recent participation.

## 4. Wilmington Arrangements

Reservations at The Wilmingtonian and the City Club at de Rosset for the summer Executive Committee meeting in Wilmington, North Carolina, July 15-17, 2009 were made.

## 5. Web Site

The web site has been regularly updated. Participants in the fall 2008 conference requested that the web site have an updated program and the program on the web site was updated as soon as arrangements were available. An email conversation with the web master regarding proposed changes to the web site has been initiated.

## 6. Chicago Arrangements

Final arrangements were made for the Chicago conference. The rooms are assigned by AACTE and the catering arrangements are made directly with the hotel.

## 7. Membership Renewal Letters

Membership renewal letters were mailed to all 2008 members.

### **9.0 Approval of 2009 Financial Report**

The 2009 financial report was reviewed and revisions were requested to reflect publishing an electronic newsletter and hosting the web site at a university.

### **10.0 Audit Committee Report**

The records reviewed were in compliance with the printed 2008 financial report that included income of \$74,382.70, expenses of \$68,241.29, a money market

account of \$48,456.02, a checking account of \$18,214.91, certificates of deposit of \$71,075.25, and balance of \$137,746.18. The Committee recommends:

- Conference expenditures for the Executive Secretary/ Treasurer, Executive Committee and speakers should have separate totals.
- The certificate of deposit online report should be included as a part of the financial report.

Bear/Evans moved approval of the report. Motion approved.

## **11.0 Promotional Literature**

TECSCU promotional literature was discussed including:

- A “HACU” type of publication
- A TECSCU template for a brochure to be produced by a member institution. The template will be a discussion item during the conference.

## **12.0 Web Site**

Bear/Miller moved that the 2009 President Elect take responsibility for hosting and maintaining the TECSCU web site on his universities’ web servers. Motion approved.

## **13.0 Nomination Committee**

The Nomination Committee will be chaired by the 2009-2010 Past President, Susan Meyers. Possible committee members were identified for the chair.

## **14.0 Meetings & Program Planning**

### **14.1 Winter 2009 – Chicago, IL**

The program was reviewed.

### **14.2 Summer 2009 – Wilmington, NC**

The summer meeting will be in the City Club at de Rosset and the committee will stay at The Wilmingtonian, July 15-17, 2009.

### **14.3 Fall 2009 – Savannah, GA**

The fall conference will be at the River Street Inn, October 11-13, 2009.

### **14.4 Winter 2010 – Atlanta, GA**

### **14.5 Summer 2010 – TBD**

### **14.6 Fall 2010 – Portland, OR**

## **15.0 Additional Items for the Good of the Order**

None

## **16.0 Adjournment**

Barlow/Sewall moved to adjourn. Motion approved.