



EXECUTIVE COMMITTEE MEETING MINUTES

October 8, 2006

**Double Tree Guest Suites
Charleston, South Carolina**

1.0 Call to Order

President (2006-07) and AACTE Board Representative (2006-2009) Sam Evans, Dean, College of Education and Behavioral Sciences, Western Kentucky University called the meeting to order. Members present were:

President Elect (2006-2007) & Region V Representative (2004-07)

Angela Maynard Sewall, Dean, College of Education, University of Arkansas at Little Rock

Past President (2006-07)

Jeffrey Barnett, Dean, College of Education, University of Wisconsin-Whitewater

Region I Representative (2005-08)

Donald Pierson, Dean, Graduate School of Education, University of Massachusetts, Lowell

Region II Representative (2005-08)

Cathy Barlow, Dean, Watson School of Education, University of North Carolina at Wilmington

Region III Representative (2004-2007)

C. Jay Hertzog, Dean, College of Education, Slippery Rock University

Region IV Representative (2006-09)

Mary Otto, Dean, School of Education and Human Services, Oakland University

Executive Secretary & Treasurer (Ex-Officio)

Bennett Berhow

2.0 Approval of the Agenda

Sewall/Barlow moved approval of the agenda. Motion approved.

3.0 Approval of Santa Fe Minutes

Sewall/Otto moved approval of the minutes of the Executive Committee meeting in Santa Fe, New Mexico, July 18-20, 2006. Motion approved.

4.0 President's Report

President Evans' report was a combined AACTE Representative/President's report.

5.0 AACTE Board Representatives' Report

The AACTE Board discussed:

- The manner of officially communicating AACTE policies.
- Legislative updates.
- Principles of Accreditation in Teacher Education
- Federal legislation related to financial issues and the need to have somebody meet with the AACTE Board regarding legal obligations.

The lack of TECSCU representation on some AACTE committees was again raised and concern was expressed.

6.0 Nomination Committee's Report

Past President Barnett chaired the Nomination Committee and shared the following nominations that will be presented to the membership for approval during the Business meeting.

President Elect

Donald Pierson, Dean, Graduate School of Education, University of Massachusetts-Lowell and TECSCU Region I Representative

Susan Meyers, Dean, College of Education, San Jose State University, TECSCU Region I Representative and TECSCU representative on the AACTE Governmental Relations Committee

Region III Representative

Lucian Yates, III, Chair, Education and Human Services, Kentucky State University

Joseph Malak, Interim Dean, School of Education, West Chester University of Pennsylvania

Region V Representative

I. Sue Shepard, Dean, College of Education, Southeast Missouri State University

Jeanne Gerlach, Dean, College of Education, The University of Texas-Arlington

The Nomination Committee presented the following as candidates for election to the AACTE Board as TECSCU representative:

AACTE Board Representative

Tes Mehring, Dean, The Teachers College, Emporia State University

C. Jay Hertzog, Dean, College of Education, Slippery Rock University

7.0 Executive Secretary & Treasurer's Report

The activities of the Executive Secretary & Treasurer on behalf of TECSCU since the summer Executive Committee meeting include:

1. Web Site

Feedback from the Executive Committee's review of the proposed new home page and the organization of the new web site was provided to the web master. The web master made some alterations to the home page selected and two new versions are available for review. The conversation focused on the members-only section and how to design the section.

2. Meeting Arrangements

The final arrangements were made for the Charleston conference with the Double Tree Guest Suites and all of the materials were prepared for the meeting.

Room requests for the winter meeting in New York City were submitted to AACTE electronically. I requested meeting rooms for the Audit Committee meeting, the Executive Committee meeting, and the conference. I have not yet received menus or equipment request forms but will submit my menu choices and equipment requests when they are received.

Three proposals from Seattle hotels for the fall 2007 conference were received: A Holiday Inn, The Edgewater Hotel, and the Renaissance Seattle Hotel. I signed a contract with the Renaissance Seattle Hotel for October 14-16, 2007.

3. Newsletter

The summer newsletter was published and mailed

Assembly of the fall newsletter was begun. Vitas and pictures of all six nominees for TECSCU Executive Committee positions are available. The picture and a brief bio of each candidate will be included in the fall newsletter. Summaries of the fall conference program elements, a summary

of actions taken at the Executive Committee meeting and the Business meeting, and information about the winter conference including a pre-registration form will be in the fall newsletter.

8.0 Financial Report

As of October 4, 2006, the 2006 Financial Report included an income of \$72,793.58 and expenses of \$51,163.42. The report included balances in the money market account of \$45,595.45, the checking account of \$31,504.05, and the certificates of deposit of \$63,979.60. The total was \$142,079.10.

The Audit Committee is charged by the Executive Committee with reviewing the policy for reimbursing conference registrations and recommending appropriate changes if necessary.

9.0 Web Site

Web voting will not be implemented until the 2007 election even if the web site is operational in the fall of 2006. The term Affiliated Members will be placed above AACTE, AASCU, NCATE, and TEAC. TEAC will not be added until membership dues have been paid.

10.0 Constitution & By-Laws Amendment

The proposed amendment to the TECSCU Constitution & Bylaws is the underlined text.

The officers of the Council are:

1. Past President
2. President
3. President-Elect

Elected officers shall serve a term of one year in that office. They shall take office at the conclusion of the first annual business meeting of the calendar year. Each officer shall be the primary administrator of a school, college, or department of education when she or he begins her or his term of office.

President-Elect nominees must be members of the Executive Committee when nominated to stand for election.

The proposed amendment will be presented to the membership during the Charleston business meeting. The proposed amendment and a rationale for the amendment will be included in the fall newsletter. The proposed amendment will be sent to the membership in an email before the New York winter conference.

11.0 Meetings & Program Planning

11.1 Winter 2007 – Hilton New York, February 24, 2007

A Department of Education representative, Mona Wineburg , AASCU, and Sharon Robinson, AACTE, will be invited to participate in the program.

11.2 Summer 2007 – Williamsburg

The summer Executive Committee meeting will be in Williamsburg, Virginia. The meeting will be scheduled to begin Wednesday evening with a dinner and will conclude by Friday noon. Members may bring a guest and the guest is invited to the Wednesday dinner. Members will be polled regarding dates available.

11.3 Fall 2007 – Renaissance Seattle Hotel – October 14-16, 2007

11.4 Winter 2008 – Hilton New Orleans Riverside – February 15, 2008

11.5 Fall 2008 – San Antonio

12.0 Establish 2007 Audit Committee

The Audit Committee will meet in the Hilton New York to audit the financial records and to consider the conference reimbursement policy. C. Jay Hertzog will chair the committee. Cathy Barlow and a regional representative elected in the 2006 election will also serve on the committee.

13.0 Additional Items for the Good of the Order

TECSCU commitment points to be discussed during the Charleston conference were reviewed. After the commitment points are revised based upon the input of conference participants, the commitment points will be published in the newsletter.

14.0 Adjournment

He meeting was adjourned.

Respectively Submitted
Bennett F. Berhow
Executive Secretary & Treasurer.