

**Executive Committee
Fall Meeting
October 12, 2008**



**Marriott Plaza San Antonio
San Antonio, Texas**

**EXECUTIVE COMMITTEE MEETING MINUTES
TECSCU Summer Meeting
July 15-17, 2008
The Hotel Pacific
Monterey Bay, CA**

1.0 Call to Order

President (2008-2009) Susan Meyers, Dean, College of Education, San Jose State University, called the meeting to order. Members present were:

President Elect (2008-2009) Cathy Barlow, Dean, Watson School of Education, University of North Carolina at Wilmington

Past President (2008-2009) Angela Maynard Sewall, Dean, College of Education, University of Arkansas at Little Rock

AACTE Board Representative (2006-2009) Sam Evans, Dean, College of Education and Behavioral Sciences, Western Kentucky University

Region II Representative (2008-2011) Larry G. Daniel, Dean, College of Education & Human Services, University of North Florida

Region III Representative (2007-2010) Brad Balch, Dean, College of Education, Indiana State University

Region VI Representative (2007-2009) Paul Beare, Dean, Kremen School of Education & Human Development, California State University, Fresno

Executive Secretary & Treasurer (Ex-Officio) Bennett Berhow, 1713 St. Phillips Drive, Lancaster, PA

2.0 Review of Agenda

President Meyers reviewed the agenda and there were no changes.

3.0 Minutes

3.1 Approval of New Orleans, LA, Executive Committee Meeting Minutes

Beare/Daniels moved to approve the summary of the minutes and the minutes of the Executive Committee meeting in New Orleans, Louisiana, February 6, 2008. Motion approved.

3.2 Review of New Orleans, LA, Business Meeting Minutes

The minutes were reviewed.

4.0 President's Report

President Meyers identified areas of focus for the Executive Committee strategic planning including:

- Enhancing deans and directors ability to influence local, state and regional policy.
- Collaborating with member institutions and other educational institutions and building coalitions with others interested in improving education.
- Disseminating scientifically based research and effective practices.

President Meyers also shared a HACU publication and asked for interest in producing a similar publication for TECSCU. The purposes of such a publication could be to represent TECSCU to others of the K-16 education community and to recruit new members.

5.0 Members' Reports

Members shared information regarding university and state issues and activities.

6.0 AACTE Board Representatives' Report

AACTE Board Representative Sam Evans reported on the last AACTE Board of Representatives meeting:

- Research and Dissemination: PEDS determines AACTE dues and many TECSCU institutions received significant increases. Concern about the impact upon large institutions experiencing financial distress was expressed. A need to find a way to make the PEDS data more useful was also expressed. A new report is due from Ed Ventures in September. There is a need to be able to tap impact data and they don't have impact data.
- AACTE has a voice on the hill, but not as big a voice as it should have. TECSCU must push the agenda as a main voice in AACTE.
- The AACTE journal transition to UNLV will be monitored so the journal is consistent with the AACTE research agenda.
- NCATE and TEAC discussions were reviewed. AACTE was a founding member of NCATE.
- Individuals and institutions were encouraged to apply for AACTE awards.

- Sam Evans is on the AACTE Issues and Resolutions Committee that will meet in August.

Increasing TECSCU representation on the AACTE Board of Representatives was discussed.

7.0 AACTE Board Representation

AACTE Board Representative (2007-2010) Tes Mehring has accepted the position of Provost at Emporia State University. The TECSCU Executive Committee agreed Angela Sewall, Dean, College of Education, University of Arkansas at Little Rock would complete Tes Mehring's term as the TECSCU Representative on the AACTE Board of Directors.

AACTE Board Representative (2006-2009) Sam Evan's term is concluding and a new representative will be elected. The Executive Committee will submit two candidates to stand for election and AACTE will conduct the election. The Executive Committee identified potential candidates and a order of priority for contacting potential candidates to determine their willingness to run and serve.

8.0 AACTE Governmental Relations Committee Representative's Report

Michael Miller, TECSCU Representative on the AACTE Governmental Relations Committee reported via a written report and a conference call. During the conference call it was reported:

- There is interest on the part of the AACTE staff to serve state groups.
- There is a need to have the right message as well as establishing relationships. The materials that communicate the message must be focused and highlight what is accomplished.
- An ACER member was added to the committee.
- How do we increase membership and have more of a voice? The TECSCU membership needs to show up and be vocal.

9.0 Executive Secretary's Report

The following activities were conducted on behalf of TESCOU since the last Executive Committee meeting:

1. Federal Form 990 EZ
Federal Form 990 EZ for 2007 was completed and submitted to the Internal Revenue Service by the May 15, 2008 deadline. The 2007 report was based upon the final 2007 financial report. Copies of the completed Form 990 EZ and the final 2007 financial report were sent to the Executive Committee members.

2. Web Site

As directed by the Executive Committee, a review of the purposes of the web site was conducted by email with the Executive Committee and a proposed final set of purposes was developed and shared with the Executive Committee.

The Members Section of the web site has been established and will be ready for testing when the database is updated.

The web master has created, at my request, a mechanism for me to update the membership data base and some data has been updated. We are in the process of reviewing the data base for the purposes of completing the update.

The About TECSCU section of the web site was rewritten using the brochure, incorporating the commitment points, and including a section on TECSCU membership.

3. Spring Newsletter

The spring 2008 newsletter was published. The Executive Committee page was published without including a Region III representative. The information on the Region III representative will be included in the summer 2008 newsletter and a revised Executive Committee page for 2008-2009 will be prepared for the web site.

4. Preparation for Monterey meeting

Final preparations for the summer Executive Committee meeting in Monterey were made.

5. Fall Meetings

A request for proposals with a conference date of October 11-13, 2009 was sent to three Savannah, Georgia hotels for the fall 2009 conference. It is anticipated that all three hotels will have submitted proposals by July 21, 2008. A hotel will be selected as the conference hotel and a contract completed for the fall 2009 conference.

Boise, Idaho has submitted a proposal as a potential location for a TECSCU conference.

6. Preparation for Chicago

The person at AACTE with whom I scheduled meeting rooms for the TECSCU conference in conjunction with AACTE apparently has changed. I have contacted another person at AACTE about the arrangements for the Chicago 2009 conference, but I usually don't get information for scheduling rooms and catering until the end of July or in August.

7. IRS

The IRS appeared to have combined the name of the Organization, Teacher Education Council of State Colleges and Universities, and the name of the Department of Elementary & Early Childhood that was included in the mailing address while I was at Millersville University. The error was corrected on the Federal 990 EZ form submitted for 2006 but the IRS contacted both banks where TECSCU has accounts after the form was submitted because the name being used by the banks did not match the name in the IRS database. I finally was able to reach a person in the IRS who was able to correct the name in the IRS database and send me a fax showing the corrected name, Teacher Education Council of State Colleges and Universities. I was informed that I must now contact KeyBank to receive a refund of the \$13.67 interest withheld. I will continue to pursue the refund of the \$13.67.

8. KeyBank Account

An online account has been established with KeyBank that allowed me to change the address in the bank database so mail will come to the current TECSCU national office address and so I can obtain the interest earned on each certificate of deposit.

10.0 Financial Report

Barlow/Beare moved to approve the addition of a Research line of \$10,000 to the 2008 budget that will be included in the 2009 budget as the money will not be spent in 2008. Motion approved.

Barlow/Evans moved to approve the financial report for July 1, 2008 that included a revised 2008 budget that added \$10,000 for research for a total budget of \$99,734.00, an income of \$54,784.32, expenses of \$27,095.56, a money market account of \$48,040.07, a checking account of \$41,465.25, certificates of deposit of \$69,788.21 for a balance of \$159,293.53. Motion approved.

11.0 Nominating Committee Report

Past President Angela Sewall chaired the Nomination Committee of:

- Dennis Pataniczek, Dean, Seidel School of Education & Professional Studies, Salisbury University, representative from Region I
- Mike Froning, Dean, School of Education, University of Alabama at Birmingham, representative from Region II
- Jim McLoughlin, Dean College of Education & Human Services, Cleveland State University, Representative from Region III
- Karen Adams, Dean, College of Education & Human Services, Central Michigan University, representative from Region IV
- Debbie Mercer, Dean College of Education & Technology, Fort Hayes State University, representative from Region V

- Eugene Sheehan, Dean, College of Education, University of Northern Colorado, representative from Region VI

The Nominating Committee will present the following names for approval as candidates for election to the TECSCU Executive Committee:

President Elect (2009-2010)

- Larry Daniel, Dean, College of Education & Human Services, University of North Florida
- Paul Beare, Dean, Kremen School of Education & Human Development, California State University, Fresno

Region IV Representative (2009-2012)

- Kate Steffens, Dean, College of Education, St. Cloud State University
- Michael Miller, Dean, College of Education, Minnesota State University, Mankato

Region VI Representative (2009-2012)

- Mary Susan Fishbaugh, Dean, College of Education, Montana State University-Billings
- Patricia Manzanares-Gonzales, Dean, School of Education, Western New Mexico University

The Nominating Committee will present the following names to AACTE to be presented by AACTE for election to the AACTE Board:

- Mary Gendernalik-Cooper, Dean, School of Education, Sonoma State University
- Hal Knight, Dean, Clemmer College of Education, East Tennessee State University

12.0 TECSCU Strategic Planning

The Executive Committee discussed the strategic planning topics introduced by President Meyers in the President’s Report. A summary of the discussion will be circulated for review and comment.

13.0 Conference/Meeting Planning

13.1 Fall 2008 San Antonio October 12-14, 2008

The program for the fall meeting was discussed.

13.2 Winter 2009 Chicago February 6, 2009

Arrangements for the meeting were discussed.

13.3 Summer 2009 To Be Determined

President Elect Barlow will select the meeting location.

13.4 Fall 2009 Savannah October 11-13, 2009

A request for proposals was submitted to three hotels in Savannah, Georgia, with October 11-13, 2009, as the meeting dates.

13.5 Winter 2010 Atlanta February 26, 2010

14.0 Evaluation Process-Executive Secretary & Assistant

The voting members of the Executive Committee discussed the evaluation of the Executive Secretary & Treasurer and the Assistant to the Executive Secretary.

15.0 Audit Committee Selection

The Audit Committee that was selected to meet in Chicago includes:

- President Elect Cathy Barlow
- Region II Representative Larry Daniel
- A newly elected representative from Region IV or VI

16.0 Web Site

A method for testing the operation of the Members Section was discussed as well as topics that might be placed on the forum portion of the members section.

17.0 Newsletter Redesign

The number of newsletters sent to each member institution should increase from five to eight. Regional representatives should receive 15 copies of the newsletter for distribution to non-member institutions in their region.

Some possible changes of and additions to the web site were discussed including using tabs on the top row and the side, a log on site for regional representatives and their region, video streaming, links to institutional video materials, links to research at TECSCU institutions, highlighting individual deans or institutions. An estimate of cost for each change is to be obtained.

18.0 Printer Purchase

Sewall/Barlow moved to approve the purchase of a black and white laser printer on the condition the specifications for the printer are to be sent to President Meyers for approval. Motion approved.

19.0 Darling-Hammond Conference Call

Linda Darling-Hammond was unable to participate in a conference call.

20.0 Additional Items for the Good of the Order

None

21.0 Adjournment

Meeting was adjourned.