

**Executive Committee
Fall Meeting
October 8, 2006**



**Double Tree Guest Suites
Charleston, South Carolina**

**MINUTES
EXECUTIVE COMMITTEE MEETING
TECSCU Summer Meeting
July 18-20, 2006
Hotel Santa Fe
Santa Fe, New Mexico**

1.0 Call to Order

President (2006-07) and AACTE Board Representative (2006-2009) Sam Evans, Dean, College of Education and Behavioral Sciences, Western Kentucky University called the meeting to order. Members present were:

President Elect (2006-2007) & Region V Representative (2004-07)
Angela Maynard Sewall, Dean, College of Education, University of Arkansas at Little Rock

Past President (2006-07)
Jeffrey Barnett, Dean, College of Education, University of Wisconsin-Whitewater

AACTE Board Representative (2004-07)
Phyllis Fernlund, Dean, College of Communication & Education, California State University, Chico

Region I Representative (2005-08)
Donald Pierson, Dean, Graduate School of Education, University of Massachusetts, Lowell

Region II Representative (2005-08)
Cathly Barlow, Dean, Watson School of Education, University of North Carolina at Wilmington

Region III Representative (2004-07)
C. Jay Hertzog, Dean, College of Education, Slippery Rock University

Region IV Representative (2006-09)
Mary Otto, Dean, School of Education and Human Services, Oakland University

Executive Secretary & Treasurer (Ex-Officio)
Bennett Berhow

2.0 Review of Agenda

The agenda was accepted as distributed.

3.0 Minutes

3.1 Approval of San Diego, CA, Executive Committee Meeting Minutes

Barnett/Hertzog moved approval of the minutes of the Executive Committee meeting at the winter conference at the Manchester Grand Hyatt San Diego, San Diego, California, January 28, 2006.

3.2 Review of San Diego, CA, Business Meeting Minutes

The minutes of the Business meeting at the winter conference at the Manchester Grand Hyatt San Diego, San Diego, California were reviewed.

4.0 President's Report

President Evans reported working with President Elect Sewall on the fall conference program and it is an excellent program. He is on the AACTE Research and Dissemination Committee and is the TECSCU representative to the New Dean Institute that met in Indianapolis in June. He was in communication with NCATE regarding NCATE membership in TECSCU.

5.0 Members' Reports

Each member reported on activities on his or her campus.

6.0 Discussion of Selected Reading

The Executive Committee discussed The Tipping Point by Malcolm Gladwell. Implications for teacher education and the role of deans were discussed.

7.0 AACTE Representatives' Report

The AACTE Day on the Hill was held for the second time. Susan Meyers, TECSCU representative to the AACTE Governmental Relations Committee, believes it was a good meeting. The issue of TECSCU under representation on the AACTE Board and TECSCU under representation in AACTE in general was discussed with Sharon Robinson.

8.0 Executive Secretary's Report

My activities on behalf of TECSCU since the spring executive committee meeting include:

1. IRS Report

IRS form 990, Return of Organization Exempt from Income Tax, for year 2005 was completed and submitted. Copies of the completed form were shared with Executive Committee members with a final financial report for year 2005.

2. Web Site

Tamagraphics, our web site provider, has a new web master. I met with the new web master to discuss a member's only section and a new web site design. Two potential new web designs were completed and are available for review.

The current web site continues to be up dated. The Constitution and Bylaws reflect the amendments approved during the San Diego business meeting. The Executive Committee for 2006-2007 is posted. Additional newsletters and minutes have been posted. Minutes are not posted until approved and newsletters always lag an issue. Links to AASCU, NCATE, TEAC, and AACTE have been forwarded and are expected to be available soon. The conference schedule and registration form for the winter meeting at the Hilton New York, February 24, 2007, will be posted by the end of the summer.

3. Meeting Arrangements

Final arrangements were made with the Hotel Santa Fe.

Final arrangements with the Double Tree Guest Suites in Charleston will be made in August.

AACTE has not sent information regarding arrangements for the Hilton New York in February 2007. I anticipate receiving instructions for an electronic submission of my room, meal, and equipment requests soon.

Before contacting hotels about a meeting site for the fall 2007 conference in Seattle, I contacted the Renaissance Group office. The Renaissance Group had not established a date for its fall 2007 conference and I will share our date when it is established.

A prospectus for the fall 2007 meeting has been sent to the Edgewater Hotel in Seattle and to a clearing house for hotels near the airport that host conferences. I contacted Stephanie Salzman for hotel recommendations and she recommended the Edgewater, a downtown hotel, and a hotel near the airport. The hotel near the airport could not accommodate our meeting needs so I contacted the clearing house. The Edgewater promised a proposal by July 10, but I have not received the proposal.

4. Membership

A second notice was mailed to 2005 members who had not yet renewed their 2006 membership. As of today, July 16, we have 143 members for 2006.

Regional Representatives in regions 1, 2, 5 & 6 were sent an email with the names, addresses, phone numbers, and fax numbers of 2004 members that did not renew their membership in 2005, a blank invoice and an information sheet. They were asked to consider contacting the deans and encouraging them to renew their membership in TECSCU.

5. Newsletter

The spring newsletter was published and mailed. TECSCU brochures were included in the mailing.

The summer newsletter is being assembled and it is intended to include a column by President Elect Sewall, the fall conference program with invited speakers, a fall conference registration form, an AACTE Governmental Relations committee meeting summary, a summary of the summer 2006 executive committee meeting, and the names of past Executive Committee region representatives.

6. Agency Account

Millersville University is changing to a new accounting system and will no longer maintain an agency account for TECSCU. The account has been closed.

9.0 Financial Report

The final 2005 financial report showed an income of \$76,840.22 as compared to a budgeted income of \$75,700.00, expenses of \$70,248.46 as compared to budgeted expenses of \$85,850.00, a money market account with \$45,877.12, a checking account with \$12,088.15, an agency account with \$89.32, certificates of deposit with \$63,434.73, and a balance of \$121,489.32.

The 2006 financial report, as of July 3, 2006, showed an income of \$57,091.59 as compared to a budgeted income of \$74,675.00, expenses of \$23,440.96 as compared to budgeted expenses of \$86,300.00, a money market account with \$46,348.88, a checking account with \$44,301.51, certificates of deposit with \$63,979.60, and a balance of \$154,629.99.

Sewall/Barlow moved approval of the financial reports. Motion approved.

10.0 Membership Report

The membership report was reviewed.

11.0 Nominating Committee

Past President Jeffrey Barnett will chair the Nominating Committee. There will be a member from each region and the Committee will identify two candidates for

President Elect, Region III Representative, Region V Representative, and AACTE Representative. The candidates for President Elect, Region III Representative, and Region V Representative will be submitted to the membership for approval during the fall business meeting in Charleston, South Carolina. The election for the three TECSCU positions will be conducted before the winter meeting in New York. Executive Committee members suggested potential Nominating Committee members and potential candidates.

12.0 Conference/Meeting Planning

13.1 Fall 2006 Charleston, SC

The fall conference will be at the Double Tree Guest Suites in Charleston, South Carolina, October 8-10, 2006. Michael Allen will be the keynote speaker on Sunday night. Constituent organizations that have been contacted about participating are CADREI, CCAS, AILACTE, HBCU, AACTE, and NCATE. TEAC will be invited to participate.

13.2 Winter 2007 New York

The Winter Executive Committee will be Friday, February 23, 2007 and the winter conference will be Saturday, February 24, 2007, at the Hilton New York.

13.3 Summer 2007 To Be Determined

13.4 Fall 2007 Seattle

13.5 Winter 2008 New Orleans

13.6 Summer 2008 To Be Determined

13.7 Fall 2008 San Antonio

13.8 Winter 2009 Chicago

13.0 Web Site Redesign

Two designs for the home page of a redesigned web site were reviewed. The stylistic design was selected. The new web site will not have a job openings page. All other elements of the current web site will be retained and links to AACTE, NCATE, TEAC, and AASCU and a members-only section will be added.

14.0 Hardware & Software Purchases

There was a discussion of future hardware and software purchases during the 2007 budget year including a new laptop.

15.0 NCATE Membership

A TECSCU membership payment was accepted from NCATE and Boyce Williams was identified as the institutional representative. TEAC will be invited to join TECSCU.

16.0 Additional Items for the Good of the Order

16.1 Fernlund/Otto moved to change the Constitution & Bylaws to include: President Elect nominees must be members of the Executive Committee when nominated to stand for election. Motion approved.

The effective date for the change will be established and the proposed amendment will be discussed at the fall business meeting.

17.0 Adjournment