



## **EXECUTIVE COMMITTEE MEETING MINUTES**

### **1.0 Call to Order**

The summer meeting of the TECSCU Executive Committee was called to order by Dennis Hinkle, Towson University, MD, president of TECSCU at 8:00 a. m. at the Tenaya Lodge, Fish Camp, CA on July 19, 2002 with the introduction of members. Those present were:

- Dennis Hinkle, President, Towson University (MD)
- Tes Mehring, Past-President, Emporia State University (KS)
- Phyllis Fernlund, President Elect & Region VI Representative, Sonoma State University (CA)
- Elizabeth Jalbert, Treasurer, State University of New York, Oneonta, Dean Emeritus
- Martha Collins, Region II Representative, East Tennessee State University (TN)
- John Betzow, Region III Representative, Indiana University of Pennsylvania (PA)
- Jeffrey Barnett, Region IV Representative, University of Wisconsin – Whitewater (WI)
- John Beck, Region V Representative, Southwest Texas State University (TX)
- Jerry Robbins, AACTE Board Representative, Eastern Michigan University (MI)
- Bennett Berhow, Executive Secretary /Treasurer (Ex-Officio), Millersville University of Pennsylvania (PA)

### **2.0 Review of Agenda**

The agenda was not changed.

### **3.0 Planning**

The Executive Committee engaged in an extensive planning session.

#### **4.0 Approval of Minutes of Executive Committee, New York, February 22, 2002**

The minutes of the February 22, 2002 Executive Committee meeting will be approved at the fall 2002 Executive Committee meeting in Indianapolis.

#### **5.0 Treasurer's Report**

Elizabeth Jalbert, Treasurer of TECSCU, provided a detailed report. The following items were discussed:

- Current financial status
- Records and archival materials
- Executive Secretary as consultant or employee
- Audit Report with recommendations

Phyllis Fernlund /Jeffrey Barnett moved to accept the recommendations in the Audit Report. Motion approved.

Tes Mehring/John Butzow moved that the Past-President and President-Elect serve as a financial committee and conduct an annual review of the financial records. Motion approved.

John Butzow/Jerry Robbins moved to authorize the expenditure of up to \$1000 to establish an accounting information system including software. Motion approved.

Tes Mehring/Jeffrey Barnett moved that Dennis Hinkle and Bennett Berhow develop a contract for the Executive Secretary and Treasurer. Motion approved.

It was announced that a plaque was presented to Elizabeth Jalbert in appreciation for her many years of service to TECSCU as Treasurer.

#### **6.0 Secretary's Report**

The following items were discussed by Bennett Berhow:

- Membership
- Transition activities completed
- Transition issues
- Transition tasks to be completed
- Meeting arrangements
- Recognition of Bob Benton

Jerry Robbins/Tes Mehring moved to increase the mileage reimbursement rate to \$0.35 per mile. Motion approved.

Jerry Robbins/John Beck moved to authorize up to \$2000 to transfer the web site from the University of Arkansas at Monticello to Millersville University of Pennsylvania. Motion approved.

## **7.0 President's Report**

President Dennis Hinkle reported on meetings he and the Executive Secretary/Treasurer, Bennett Berhow, had with David Imig, AACTE and Eva Griffith and George Mehaffy, AASCU.

The relationship with Catalise was discussed. TECSCU's commitment to Catalise included a \$1500 payment and \$13,200 in-kind contributions. The \$13,200 in-kind contribution commitment for year three (3) will be easy to meet.

## **8.0 Conferences**

### **Fall 2002 Conference - Indianapolis**

The theme of the Fall 2002 Conference, October 13 – 15, 2002 at the Hyatt Regency Indianapolis, is *The Dean's Role in Public Policy: Dealing with Political Agenda's*. The program and participants were discussed. The New and Aspiring Dean's Forum will be on the program.

### **Winter 2003 Conference – New Orleans**

The theme of the Winter 2003 Conference, January 24, 2003, in New Orleans was discussed.

## **9.0 Nominating Committee**

Elections for the Region IV and Region V Representatives and President must be conducted. The Nomination Committee will be chaired by Tes Mehring, Past President, and will include Susan Arisman, Frostburg State University, Sandra Robinson, University of Central Florida, Robert Bartos, Shippensburg University of Pennsylvania, Joanna McKay, St. Cloud State University, Rhonda Richards, University of Arkansas at Monticello, and Paul Shaker, California State University at Fresno.

Jerry Robbins/Phyllis Fernlund moved that the names of Dennis Hinkle, Towson University, and John Beck, Southwest Texas State University, be submitted as AACTE Representative nominees. Motion approved.

## **10.0 Report by AACTE Representative**

Jerry Robbins reported on discussions at the last AACTE Board of Representatives meeting including:

- The under representation of TECSCU members.
- The lawsuit by the Adams Mark Hotel
- Membership in AACTE by “For Profit” institutions
- NCATE vs. TEAC

## **11.0 ADJOURNMENT**