

**Executive Committee  
Fall Meeting  
October 10, 2010**

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**Westin Indianapolis Hotel  
Indianapolis, Indiana**

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**EXECUTIVE COMMITTEE MEETING MINUTES  
July 14-16, 2010  
The Kenwood Inn  
St. Augustine, Florida**

**1.0 Call to Order**

**President (2010-2011)** Larry G. Daniel, Dean, College of Education & Human Service, University of North Florida, called the meeting to order. Members present were:

**President Elect (2010-2011)** Brad Balch, Dean, College of Education, Indiana State University

**Past President (2010-2011)** Cathy Barlow, Provost, University of North Carolina at Wilmington

**AACTE Board Representative (2010-2013)** Kenneth Witmer, Jr., Dean, College of Education, Frostburg State University

**Region II Representative (2009-2011)** Vivian Fueyo, Dean, College of Education, University of South Florida St. Petersburg

**Region III Representative (2010-2013)** Darrell H. Garber, Dean, College of Education, Kutztown University

**Region V Representative (2010-2013)** Genevieve Brown, Dean, College of Education, Sam Houston State University

**Region VI Representative (2009-2012)** Patricia Manzanares-Gonzales, Dean, School of Education, Western New Mexico University

**Executive Secretary & Treasurer (Ex-Officio)** Bennett Berhow

**2.0 Review of Agenda**

**2.1 Basic Schedule**

The Schedule was reviewed.

**2.2 Travel Reimbursements**

The travel reimbursement form was reviewed and the \$51.00 per diem allowance was provided. A partial per diem of 58% for dinner, 21% for lunch and 21% for breakfast was suggested.

**2.3 Acceptance and Setting of Priorities in the Agenda**

Approved

### **3.0 Minutes**

#### **3.1 Approval of Atlanta, GA, Executive Committee Meeting Minutes**

There was a discussion of the TECSCU name and if this is the time to consider a name change. This issue was to be considered during the strategic planning.

The minutes of the Executive Committee meeting at the TECSCU winter conference, February 18, 2010, at the Hyatt Regency Atlanta, Atlanta, Georgia, were approved as distributed.

#### **3.2 Review of Atlanta, GA, Business Meeting Minutes**

No changes to the Atlanta business minutes were recommended.

### **4.0 President's Report**

President Daniel showed a video: The Surprising Truth About What Motivates Us. President Daniel will share a link for the video.

President Daniel discussed the conversation with Sharon Robinson that also involved President Elect Balch and Past President Barlow about TECSCU representation. Robinson recognized the concern expressed. The recognition of dean alike groups is an issue as they are not formally linked to AACTE. Individuals who are submitted to AACTE for membership on committees must add value and work well with others. Examples of the lack of representation were identified.

### **5.0 Members' Reports**

Each member discussed how regional representatives are reaching out to members or might reach out to members. Ways to recognize membership were also discussed.

### **6.0 AACTE Board Representatives' Report**

- AACTE has an emphasis on clinical practice and the evidence of effective clinical practice. There is much to be done and Ken Witmer is on a committee dealing with the issue.
- AACTE is looking to increase membership. This may be an opportunity for a joint effort.
- AACTE is focused on the political climate in Washington, DC.
- Representation of TECSCU in AACTE and how to accomplish it is a continuing issue. We need to demonstrate the value of TECSCU to AACTE.

### **7.0 AACTE Governmental Relations Committee Representative's Report**

- ESEA reauthorization and keeping partnership grants has been a focus.
- Foundations such as the Gates foundation are negatively influencing the political climate.
- Arkansas is developing a partnership in collecting data.
- A year-long clinical experience that may be proposed by the NCATE Blue Ribbon Panel is being reviewed.

## **8.0 Executive Secretary's Report**

Following is a report of activities on behalf of TECSCU since the meeting in Atlanta, Georgia:

1. Arrangements for Atlanta  
All the invoices for the Atlanta conference were paid and unpaid registrations were collected.
2. Newsletter  
The spring 2010 newsletter was assembled and distributed electronically to the TECSCU membership.
3. Federal Form 990 EZ  
Federal Form 990 EZ for the 2009 tax year was completed and mailed by the May 15, 2010 filing deadline. A copy of Federal Form 990 EZ, the final 2009 financial report used to complete the Federal Form 990 EZ, and the 2010 financial report through May 1, 2010 were mailed to the TECSCU Executive Committee.
4. Web site  
The TECSCU business minutes and the TECSCU Executive Committee minutes approved at the Atlanta meetings and the spring 2010 newsletter were added to the TECSCU web site. The preliminary program and the pre-registration form for the regular fall conference plus the preliminary program and the pre-registration form for the Leadership Institute were placed in the new postings area of the TECSCU web site. The membership section of the web site is updated as new information is received regarding institutional representatives.
5. Arrangements for St. Augustine  
All of the final arrangements were made for the summer Executive Committee meeting in St. Augustine, Florida.
6. Arrangements for Indianapolis  
Additional arrangements for the fall Leadership Institute scheduled in conjunction with the fall conference were made and an additional contract was negotiated.
7. Dues Mailing to Membership  
Dues have been regularly received and processed. All 2009 members who have not yet paid 2010 dues were mailed a reminder requesting payment of the 2010 dues. Forty nine 2009 members have not yet paid 2010 dues as compared to about 35 at this time in past years.
8. Renaissance Group Contact  
Dr. Michael Giovannetti, Executive Director, Renaissance Group, at California State University Fresno was contacted regarding a possible joint fall conference. Dr. Giovannetti is eager to consider a joint conference and we will again make contact after the summer TECSCU Executive Committee meeting.

## **9.0 Financial Report**

The 2010 financial report as of July 1, 2010 included income of \$46,405.85, expenses of \$24,996.85, a money market account of \$48,927.88, a checking account of \$47,991.00, certificates of deposit of \$73,840.85, cash of \$51.94, for a

balance of \$170,811.67. The marketing and research lines were discussed. Fueyo/Barlow moved approval of the report. Motion carried.

## **10.0 Nominating Committee Report**

### **10.1 President Elect, Region I, Region II**

Potential committee members and potential candidates were identified. Past President Barlow will chair and convene the committee.

Balch/Barlow moved to change the Constitution and Bylaws, so the Executive Committee appoints the President-Elect from among the Committee membership, as follows:

The officers of the Council are:

1. Past President
2. President
3. President-Elect

The Constitution and Bylaws for officers will be changed from:

Elected officers shall serve a term of one year in that office. They shall take office at the conclusion of the first annual business meeting of the calendar year. Each officer shall be the primary administrator of a school, college, or department of education when she or he begins her or his term of office.

To:

The President-Elect will be chosen by the Executive Committee from its membership. Officers shall serve a term of one year in that office. They shall take office at the conclusion of the first annual business meeting of the calendar year. Each officer shall be the primary administrator of a school, college, or department of education when she or he begins her or his term of office.

The elections section will have the words that are lined out in the following section deleted.

The Executive Committee shall appoint a Nominating Committee at the Spring Executive Committee meeting. This Committee shall be composed of six-members—one from each of the six regions, plus the past president who serves as chairperson. The committee shall present to the membership at the Fall business meetings the names of two candidates for each ~~office and~~ regional representative to be elected. Further nominations may be made from the floor. Balloting shall be by mail or email subsequent to the Fall meeting. The chief institutional representative shall cast the ballot for the member institution. The Nominating Committee shall serve as a Tellers Committee and shall report the results at the annual Spring meeting. The nominating committee shall also determine and forward

nominees for TECSCU representatives to the Executive Committee, according to procedures and time lines established by the AACTE by-laws.

Motion Approved.

**11.0 Replacement of Region IV Representative**

Potential candidates for appointment to complete the 2009-2012 term for the vacant Region IV Representative position on the Executive Committee were discussed. President Daniel decided he will appoint Dwight Watson, Dean, College of Education, University of Northern Iowa.

**12.0 Conference/Meeting Planning**

**12.1 Fall 2010 Indianapolis, IN**

The conference will be October 10-12, 2010 at the Westin Indianapolis Hotel, Indianapolis Indiana. The first Leadership Institute is scheduled for October 9.

**12.2 Winter 2011 San Diego, CA**

The AACTE meeting is scheduled for February 24-27, 2011 at the Manchester Grand Hyatt San Diego, San Diego, California. It is anticipated that the TECSCU conference will be February 24 and the TECSCU Executive Committee meeting will be February 23. A time for formative evaluation of the Leadership Institute will be scheduled.

**12.3 Summer 2011 To Be Determined**

President Elect Balch will contact each Executive Committee member regarding potential locations for the summer meeting.

**12.4 Fall 2011 To Be Determined**

A joint meeting with the Renaissance Group will be explored.

**12.5 Winter 2012 Chicago, IL**

The AACTE meeting is scheduled for February 10-13, 2012 at the Hyatt Regency Chicago, Chicago, Illinois. It is anticipated that the TECSCU conference will be February 10 and the TECSCU Executive Committee meeting will be February 9.

**13.0 Planning and Report on Fall conference**

There was extensive discussion regarding the fall conference. The sharing of laptops, the need for round tables for participants, and the desire to have internet and cell phone service available were discussed.

There was also extensive discussion regarding the Leadership Institute including clarifying the purpose and the sharing of information electronically,

**14.0 TECSCU Strategic Planning**

**14.1 Member Recruitment**

Member recruitment strategies and the TECSCU brand were discussed. What TECSCU might provide for its membership that encourages membership was the focus of the discussion. Darrell Garber will attempt to schedule a meeting or conference call with an Associate Vice President

at Kutztown University to consider the TECSCU image and how it might be enhanced to positively impact membership.

**14.2 Webmaster/Web Design**

President Daniel appointed a committee of Ken Witmer, Patricia-Manzanares-Gonzales, Darrell Garber, Deborah Bordelon, Ex Officio Larry Daniel and Ex Officio Bennett Berhow to consider a web design that will promote the name and image of TECSCU.

**14.3 AACTE Relationship**

Ways to strengthen the relationship between AACTE and TECSCU were discussed including a paper from TECSCU to AACTE on the Race to the Top federal policy. There may be member institutions that have created a useful document. Ken Witmer will contact Jane West and Peggy Doss.

**14.4 AASCU Relationship**

Ways to strengthen the relationship between AASCU and TECSCU were discussed including sending the newsletter to the AASCU President, engaging Yolanda Westerhof, the AASCU Education Liaison, and exploring sponsoring joint research projects.

**14.5 Relationship with AILACTE and CADREI**

AILACTE and CADREI have expressed interest in working more closely with TECSCU. President Daniel will pursue closer relationships, especially with AILACTE that may include meetings at the AACTE conference.

**14.6 NCATE/TEAC and NCATE Blue Ribbon Panel**

- Linking to other medical/clinical preparation models.
- Seeking to soften some of the statements in the report.
- Making the recommendations research based when possible.
- Cost of more mentored clinical experiences is being addressed. This is the biggest objection raised by President Daniel.
- The audiences for the report are the policy community, the academic community, and NCATE.

**15.0 Audit Committee Selection**

The Audit Committee of Brad Balch, chair, Darrell Garber, and Genevieve Brown was selected.

**16.0 Constitution & Bylaw Change**

The Executive Committee membership in the Constitution and Bylaws will be changed to read (the addition is underlined):

There shall be an Executive Committee which shall include the officers, a representative of each of the six regions, and the two representatives to the AACTE Board of Directors and the representative to the AACTE Governmental Relations Committee if these representatives are not included in the preceding categories. The Executive Secretary/Treasurer shall be an ex-officio member of the Executive Committee.

The Amendments section will be changed to read (the addition is underlined):

The constitutions and by-laws of the Council may be amended by the vote of the chief representative from institutions in good standing by any one of the following: (1) simple majority present at any regular meeting of the

Council; (2) simple majority present at any special meeting of the Council, provided that all members have been notified at least sixty days in advance of the meeting and of the proposed amendment; or (3) simple majority of a mail ballot or electronic ballot. An amendment to be considered must be endorsed by the majority of the membership of the Executive Committee at a regular meeting of the Executive Committee.

Brown/Witmer moved to approve the proposed changes to the Constitution and Bylaws. Motion approved.

**17.0 Additional Items for the Good of the Order**

Approved a new mission statement: To engage the TECSCU deans in documenting the evidence-based impact on student learning of our educator preparation programs. The mission statement will be included on our program and the website.

**18.0 Adjournment**